Exhibit

MUNDELEIN
*Rooted in Our Past... Reaching for Our Future*
INCORPORATED 1909

# VILLAGE OF MUNDELEIN

## PUBLIC WORKS
## COMMITTEE REPORT

To: Mayor Lentz and Board of Trustees

From: Adam M. Boeche, P.E., CFM, Director of Public Works and Engineering

For Village Board Meeting of: November 25, 2013

Subject: Public Works Space Needs Analysis


Summary:
The Public Works & Engineering Department received a total of thirteen proposals from professional architectural service firms to provide a space needs analysis for the consolidation of the three existing Public Works complexes. The proposals were evaluated and the selection of the recommended firm was based upon a qualitative review of characteristics such as cost, experience, project understanding and the commitment to meet the project schedule. The attached spreadsheet details the evaluation of each of the firms by Public Works and Engineering staff. The current FYE14 budget includes funding in the amount of $40,000.00. It is recommended that a contract be awarded to the Prairie Forge Group for an amount not to exceed $16,800.00.


Recommendation:
Motion to approve a Professional Services Agreement with the Prairie Forge Group for the Public Works Space Needs Analysis Study in the not to exceed amount of $16,800.00 and authorize the Director of Public Works and Engineering to sign the agreement.

Attachment(s):
Firm Ratings

Signature

Adam M. Boeche
2013.11.19 16:16:38
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Village Administrator Recommendation
Approve the Motion